



**Evanston Youth Club**  
FOR BOYS & GIRLS

## Rental Agreement

Our facilities are wonderful community gathering sites that can accommodate small and large groups, children and adults, team sports, meeting spaces, and much more!

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

### **Rental Information (non-profits receive a 10% discount)**

#### **\*4th Street Location**

- Full Kitchen
- Pool table/ping pong table
- Meeting Room
- Free Wifi
- Projector & Screen
- 5 Round & 3 Rectangle Tables
- 30 Chairs

(more tables and chairs available for additional fee)

**1 - 4 hours \$50**

**4 - 8 hours \$75**

**Full Day \$100**

#### **\*6th Street Location**

- Full Size, High School regulation court
- Sports Equipment
- Locker Rooms
- Workout Facility
- Mini Kitchen
- 2 Multipurpose rooms
- Projector & Screen
- 5 Round & 3 Rectangle Tables
- 30 Chairs

(more tables and chairs available for additional fee)

**1 - 4 hours \$60**

**4 - 8 hours \$85**

**Full Day \$125**

**Additional Equipment Fees:**

- Large Popcorn Machine - \$25 (renter responsible for supplies)
- Snow Cone Machine - \$25 (renter responsible for supplies)
- Cotton Candy Machine - \$25 (renter responsible for supplies)
- Soft Serve Ice Cream Machine (6th street location only) - \$50 + \$3 per person for supplies provided
- Round Tables, in addition to 5 provided - \$10 each additional table
- Rectangle Tables, in addition to 3 provided - \$10 each additional table
- DJ (including equipment, lights, and DJ) - \$50 per hour, including set-up & take-down
- Soda Machine (4th street location only) - \$3 per person
- Gaming Equipment (xbox, wii, playstation) - \$50
- Club staffing...Please inquire
- Large bounce house - \$25 per hour, min. 2 hr. rental

**The Renter agrees to the following consideration:**

- Please be respectful & considerate of Club facilities.
- No tape of any kind on the gym floors & no holes or other markings made on facilities.
- Exit areas must remain clear & exit signs not blocked or covered.
- No pets except for service dogs.
- Keys must be returned within 48 hours of event.
- Smoking is prohibited.
- No open flame.
- No alcohol unless approved by Club Administration & dispensed by a licensed caterer.
- Minors must be supervised at all times by a responsible adult.
- Any cancellations must be done one week prior to event or renter will be charged at least 50% of rental fee.
- Renter agrees to indemnify & hold the Evanston Youth Club harmless for any claims, damages, law suits, liabilities, expenses, or any cost related in any way to the use and occupancy of the club facilities or equipment.
- 50% deposit is due upon signing the rental agreement.

**I have read & agree to all the rules & terms of this rental agreement.**

**Renters Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Total Rental Fee:** \_\_\_\_\_ **Club Admin Signature:** \_\_\_\_\_